



SHIPSTON ON STOUR TOWN COUNCIL

MINUTES

New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD

Telephone: 01608 662180

E-mail: clerk@shipstononline.org

Website: www.shipstononline.org

General Meeting of Shipston on Stour Town Council, 11th March 2024.

Present: Cllrs G Kelly (Chair), J Dinnie, T Booth, H Kelly, I Cooper, P Tesh, C Howarth and R Walters

Public: 3 **Press:** 1 **SDC:** 2 **WCC:** 0 **Clerk:** H Morgan

1	<p>TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE Cllrs J Barker and M Kelly.</p>
2	<p>DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (Councillors are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest) None.</p>
3	<p>TO NOTE REQUESTS FOR DISPENSATION RECEIVED BY THE CLERK None.</p>
4	<p>MINUTES OF THE LAST COUNCIL MEETING To confirm the minutes of the meeting that took place on Monday 12th February 2024. <u>Proposed by Cllr G Kelly, seconded by Cllr Booth, motion carried unanimously.</u></p>
5	<p>CLERK'S REPORT Report as circulated – noted and discussed.</p> <ul style="list-style-type: none"> • Actions and dates to be highlighted going forward. • Chapel Refurbishment to be added as a project. • Volunteer and comments still needed re the PROW survey. • Town Business Group to be added to the Agenda. • Shipston in Bloom – advert required for new volunteers – meeting to be held with the current Committee for handover – this will fall under the Environmental Working Group. • Nominations needed for the Shipston Award.
6	<p>REPORTS</p>
6.1	<p>Town Council (STC – Shipston Town Council)</p>

	<p>Cllr Dinnie reported on failing lights on Bridge car park (reported to Street Scene) and The Great Big Green Week – there is to be a Town Trail family event on the 8th June – organised by SAFE. To be advertised..</p> <p>Cllr Cooper reported that the Civic Service had been very good with a good number of residents and civic guests in attendance. He also reported that Lawns 2 Mow had done a great job at Rainbow Green. Concerns raised re Darlingscote Road – dangerous potholes, bollards, surface dressing ineffectual. Same issues on the Stratford Road and much disruption caused to the town. Cllr Passingham has raised this with WCC Highways – patching for now, resurfacing to take place after Easter – the weather is too cold at the moment.</p> <p>Cllr Howarth reported on meetings with the Sports Club re their charity status, Education Trust, Business Group re the Love Shipston website, Town Network, STC website and IT support. He had also participated in a Charity Commission webinar and another one re dot gov email addresses. Concerns raised again re Darlingscote Road – letter being composed to WCC Highways. Report of children breaking into The Hub.</p> <p>Cllr H Kelly advised that 3 gazebos would be required for the Town Trail. She had attended a Holiday at Home event (entertainment provided by the U3A Ukulele Group), the Civic Service, the Fire Service consultation and a Rural meeting which had shown a very interesting film called Kiss the Ground re sustainable farming. Cllr H Kelly queried expenditure for the provision of refreshments at the Civic Service - advised that this is and has always been the done thing and that some other Councils go to much more lavish extents.</p> <p>Cllr G Kelly advised that the Civic Service went very well - the bible reading and the town's history required some difficult pronunciation! He had received a complaint re the Cemetery (soil and debris near a grave) – dealt with through the office.</p>
6.2	<p>District Council (SDC – Stratford District Council) Report talked through and forwarded. Salient points:</p> <ul style="list-style-type: none"> • Annual budget approved • Major applications threshold queried • EV charging points • Sports England grant • Cost of Living crisis funding
6.3	<p>County Council (WCC – Warwickshire County Council) No report due to Cllr Barker's absence.</p>
6.4	<p>Blue Light update – Safer Neighbourhood Team, Fire Station, First Responders.</p> <ul style="list-style-type: none"> • First Responders – report provided by Cllr Booth re call outs, CPR training, fund raising, defibs and recruitment. Gazebo required for events – Cllr Dinnie may be able to source. • Fire Service – consultation event was well attended by residents – all suggestions being taken seriously by the Chief Fire Officer. • Police – PC Hammond is on a phased return to work, no replacement for the full time PCSO at the moment leaving one part time PCSO.
6.5	<p>Shipston Forum Articles and adverts coming in thick and fast for the April edition.</p>
6.6	<p>Ellen Badger Hospital Awaiting public consultation report.</p>
6.7	<p>Stour Health and Wellbeing Partnership Minutes as circulated. AGM to take place 19th March at Shipston Lodge.</p>

6.8	<p>Shipston High School No report. Water running into Haymeadow remains an issue.</p>
7	<p>OPEN FORUM (15 MINUTE DURATION) Resident introduced himself to the Council and expressed an interest in being co-opted as a Town Councillor. Cllr G Kelly invited him to attend the Staffing Working Group to discuss.</p>
8	<p>ENVIRONMENT AND FLOOD ACTION WORKING GROUP Minutes as circulated.</p> <ul style="list-style-type: none"> • SAFAG Highlights – river level data, EA forecasting, maintenance, early model dams in need of repair and funding. Query re flood alerts – Lawns 2 Mow receive these and put actions into place. To be considered/discussed and included in the Emergency Plan. <p><u>Recommendation that Council approves the budgets identified for all works shown in the table (within the March minutes) so that repairs can be carried out within the next two months.</u> <u>Proposed by Cllr Dinnie, seconded by Cllr Booth, motion carried unanimously.</u></p> <p><u>Recommendation that Council approves that the contractors authorised to carry out the repairs/upgrades to the various SAFAG related flood mitigation interventions be permitted, if required, to obtain any relevant materials from Batsford Timber using the existing STC account. STC will send to Batsford Timber an advance notification, to include a password for use by the contractor. The invoice, once received, will be costed against the Intervention Maintenance Fund.</u> Cllr Cooper queried the need for this as we already have a process in place for the ordering of goods and was concerned about the control aspect. To be looked at again. No recommendation.</p> <ul style="list-style-type: none"> • Environment Cornmill Meadows – access for maintenance is an issue, grassgrid would be the solution but who would pay for this? Cllr Dinnie has written to the developers (McLinfoot) re making good the damage caused by their vehicles.
9	<p>PLANNING COMMITTEE Minutes as circulated.</p> <p>24/00142/LBC – 16 Sheep Street Strengthening works to ground floor shop window <u>No rep – proposed by Cllr Tesh, seconded by Cllr Walters, motion carried unanimously.</u></p> <p>24/00401/TPO – 4 Oldbutt Leys, Oldbutt Road T1 Ash – pollard at first main union at 5 metres, due to Inonotus fungal bracket at 8 metres. Removal of single limb would leave crown unbalanced. <u>No objection – proposed by Cllr Tesh, seconded by Cllr Dinnie, motion carried unanimously.</u></p> <p>24/00470/TREE – Holly Yard, London Road T1 Leyland cypress – Reduce height by 1.8 metres – T2 Leyland cypress – Reduce height by 1.8metres to match T1 – T3 pine – reduce height by 5 metres (approximately 25%) – T4 pine – fell. <u>No objection – proposed by Cllr Tesh, seconded by Cllr H Kelly, motion carried unanimously.</u></p>

	<p>23/03099/PSID – Shipston High School, Darlingscote Road Proposed new sports hall building and limited refurbishment of existing main school building, and associated hard and soft landscaping works, along with increased parking provision.</p> <p><u>Object – proposed by Cllr Tesh, seconded by Cllr Dinnie, motion carried unanimously.</u></p> <p>Comment – the Council does not object to this application in principle but objects to the detail i.e. drainage, noise, no consideration for other applications, lighting, reduction of the sports field and demolition of the old Youth Club building. Cllr Tesh to email the Clerk with comprehensive comments for the portal.</p> <p>Cllr Tesh advised that permission has been granted for 6 flats at South Lynn Gardens, trees to be retained.</p>
10	<p>HERITAGE, AMENITIES AND LEISURE PROJECTS WORKING GROUP (HALP) Minutes as circulated.</p> <p>General Purposes</p> <ul style="list-style-type: none"> • Riverside – whips planted and hedge attended to. Picnic table areas marked out but the ground is too wet at the moment to install the grass crete. • Daffodils – request for some of the bulbs that are offered to residents to be kept back for planting along the river side.
11	<p>GENERAL PURPOSES/COMMUNICATIONS WORKING GROUP Tracker/Action Log as circulated.</p> <ul style="list-style-type: none"> • Nominal amount of outstanding jobs. • Oldbutt Road pathway and Hay Meadows leak being taken off the tracker as being dealt with at Planning Committee • Vandalised swings have all now been replaced • Architect needs to be employed re the exterior works at the Chapel • Rainbow Green – good job done by Lawns 2 Mow • Request made at the allotment reps meeting for incinerators to be trialled during the Winter months – this will be raised at the annual allotment holders meeting. Consensus from all Cllrs was to decline this request. • Cllr Booth talked Cllrs through one drive – all docs for the April meeting to be placed there. Clerk will continue to send Agenda packs out via email in the short term while everyone gets used to the new system.
12	<p>FINANCE WORKING GROUP Minutes as circulated.</p> <p><u>Recommendation that Council continues to look into the practicality of a MUGA pitch, but honour our commitment to the Norgren Bowls Club for this season (until at least September) subject to the club being able to function effectively.</u> <u>Proposed by Cllr Cooper, seconded by Cllr Howarth, motion carried unanimously.</u></p> <p>The Hub – meeting to be held with the tenants regarding their MUGA proposal. Dilapidation survey to be worked through.</p>
13	<p>FINANCIAL MATTERS Invoices for approval as circulated.</p> <p><u>Payment approval proposed by Cllr G Kelly, seconded by Cllr I Cooper – motion carried unanimously.</u></p>

14	STAFFING WORKING GROUP Meeting to be held on Wednesday 14 th March at 7 pm.
15	DATE OF NEXT MEETING Monday 8 th April 2024.

The meeting closed at 2100 hrs.

Signed..... Date.....

Cllr G Kelly (Mayor) Shipston on Stour Town Council